

WENDOVER HOA

Board Meeting

APRIL 20, 2022

MINUTES

ATTENDEES: Mike Hajduk, Billy Smith, Shane Taylor, Heather Leiding, Erich Strasburger, Kathy Wilemon, Laurence Rooks, Scott Fuqua, Marsha McCleskey

Meeting called to order at 7:05 p.m.

1. Treasurer's Report – See full report at website

- a. Eric resigned from the Board effective May 5, 2022.
 - 1) He will assist as we transition to a new Treasurer.
- b. In the 1st quarter of 2022, we paid for landscaping to Castle Lawn, the quarterly electric and website bills and for the 4th of July flags. In the 2nd quarter, expenses will include stationary, printing supplies, annual PO Box payment, Yard of the Month gift certificates.
- c. Following items added to the budget line:
 - 1) Budget for Holiday Décor & Parties - \$500.
 1. Shane will refurbish existing Holiday lighting.
 - 2) Welcome Gift[s] - \$75.
 - 3) Budget place holder for sprinkler repair will be \$5000.
 - 4) **Add** \$1500 to the income side of budget for Resale Certs.
 1. Motion made, passed to raise Resale Certificate amount from \$250 to \$500.
 - 5) WHOA will pay building use fee of \$75 to St. Timothy's Church for mtg. space.
 - 6) Categories like tree trimming-\$4000, fence repair-\$500, erosion control & entrance enhancements-\$3000, will be kept in separate folders in the budget.

2. Castle Lawn Contract - Mike H.

- a. Mike spoke to Castle Lawn & signed the 2022 contract.

3. WHOA task by function list – Mike H.

- a. Discuss further and begin to assign names to each function at next Board Meeting.

4. Website update progress

- a. Scott and Laurence will be website managers and will function as content managers by presenting 'print ready' content.
 - 1) Website Structural - Laurence, Scott.
 - 2) Content - Board Members.
- b. Current website hosting is adequate for our needs.
 - 1) We currently post Meeting Minutes, Budget Information.

- c. The website is currently set up with an admin level and a public level.
 - 1) A 3rd level/ will be created for residents from which budget info can be accessed.
 - 2) Heather will maintain and provide the pw to residents for access to this 3rd level.
- d. Directory is currently in the admin area.
- e. Heather will advise residents the HOA will publish a new directory.
 - 1) This is their opportunity to add their name to the directory if desired.
- f. Board will review current site and make any suggestions for change.
- g. Kathy or Heather will provide thumb drive w/scanned docs to Scott/Laurence for upload to website.
- h. Future decisions about content, appearance and permissions are still to be determined.

5. Sprinklers – Billy

- a. The City of Bedford attempted a water injection underneath Cummings but were blocked by soil content.
- b. Original request was for them to install another meter on the north side of Cummings. HOA cost was \$1700.
 - 1) This will allow sprinkler repairman to tap in and find the supply line. Repairman will meet with Billy on Monday.
- c. The Board will concentrate on supplying water on the north side only at this time.
- d. Meter at Cummings and Creighton is turned off at this time.

6. Auto accident with tree, fence

- a. Kathy will present claim to insurance company.
- b. Kathy will shop other insurance companies to ensure we are getting best coverage/price.

7. Annual Meeting – Thursday, May 5, 2022 - 7:00 pm

- a. Mike bringing bottled water.
- b. Kathy will arrive at 6:00 and assist Marsha with set up.
- c. Mike will check into having a speaker for the meeting.
 - 1) He may possibly get the mayor to speak-discuss new park, other issues.

8. Block party, Sunday, May 22, 2022 – 2:00-4:00 pm

- a. Kathy will assist Heather in setup/breakdown.
- b. Heather will request each person bring a dish or favorite food item and their own drinks.
- c. She will also provide a table with HOA map, name tags, music and games.
- d. The mayor will send a fire truck for all the children to see.

9. Covenant enforcement/ACC

- a. Issues include leaving trash out ahead of pickup schedule, parking on the street.
- b. Heather will send out a letter reminding residents of the bylaws.

10. Other Business

- a. Discussion of fencing will be included on the Annual Meeting Agenda.
- b. Board presenting recognition gift to Ken Novikoff for serving multiple years on the Board.

Meeting adjourned at 8:43 p.m.

Next meeting is scheduled for Tuesday, June 14, 2022.